



**SBI INFRA MANAGEMENT SOLUTIONS PVT. LTD.**

(A wholly owned subsidiary of SBI)

Circle Office: SBI, LHO, 3<sup>rd</sup> Floor, Bhadra, Laldarwaja, Ahmedabad-1

**TENDER ID: AHM201904009**

SBI Infra Management Solutions Pvt. Limited (SBIIMSPL), Ahmedabad on behalf of SBI invites tenders in two bid system i.e. Technical Bid (Cover-A) and Price Bid (Cover-B) for appointment of Consultant for replacement of 1 No. lift (under buy-back of existing old lift) at SBI, Local Head Office, Bhadra, Ahmedabad. The eligibility criteria and tender documents can be downloaded from the Bank's website [www.sbi.co.in](http://www.sbi.co.in) under "PROCUREMENT NEWS" section from 30.04.2019 to 13.05.2019.

Duly filled tender documents along with all supporting documents should reach us on or before 14.05.2019 at 3:00 PM. Tenders received after due date and time will not be considered for evaluation.

Circle Head & VP (Civil)



**TENDER FOR APPOINTMENT OF CONSULTANT FOR REPLACEMENT OF 1 NO. LIFT (UNDER BUY-BACK OF EXISTING OLD LIFT) AT SBI, LOCAL HEAD OFFICE, BHADRA, AHMEDABAD**

SBI Infra Management Solutions Pvt. Limited, Ahmedabad on behalf of SBI publishes the eligibility criteria for appointment of Consultant for replacement of 1 no. lift (under buy-back of existing old lift) at SBI, LHO, Bhadra, Laldarwaja, Ahmedabad.

<b>SR. NO.</b>	<b>CLASSIFICATION OF WORK</b>	<b>VALUE OF WORK</b>
1	Tender for appointment of Consultant for replacement of 1 no. lift (under buy-back of existing old lift) at SBI, LHO, Bhadra, Laldarwaja, Ahmedabad	Approximately Rs.25.00 Lakhs

Detailed application forms and further details for pre-qualification can be downloaded from Bank's website [www.sbi.co.in](http://www.sbi.co.in) under "PROCUREMENT NEWS" or can be collected free of cost, in person from the above mentioned address of SBIIMSPL on all working days during office hours. The application form should be accompanied with online payment receipt of Rs.5000.00 (Rs. Five Thousand Only). Application received without online application payment receipt and EMD shall be rejected.



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## NOTICE INVITING TENDER

SBI Infra Management Solutions Pvt. Limited, Ahmedabad on behalf of SBI publishes the eligibility criteria for appointment of Consultant for replacement of 1 no. lift at SBI, LHO, Bhadra, Laldarwaja, Ahmedabad.

S.No.	Description	
1.	Name of work	Tender for appointment of Consultant for replacement of 1 no. lift (under buy-back of existing old lift) at SBI, LHO, Bhadra, Laldarwaja, Ahmedabad
2.	Nature of Work	Consultancy services as per enclosed detailed scope of work for replacement of 1 no. lift (under buy-back of existing old lift) at SBI, LHO, Bhadra, Laldarwaja, Ahmedabad
3.	Time allowed for completion of selection of contractors and preparation of tender document	<b>30 days from date of acceptance of work order.</b>
4.	Application fees	Rs. 5,000/- (Five Thousand only) by using SBI Internet Banking web-site <a href="http://www.onlinesbi.com">www.onlinesbi.com</a> (Detailed flow chart about how to pay tender fees online mentioned below).
5.	Earnest Money Deposit	<b>Rs 25000/- (Rs. Twenty Five Thousand only) by means of Demand Draft / Pay Order</b> (Valid for a period of 180 Days from the last date of submission of the tender) from any scheduled Nationalized Bank drawn <b>in favour of State Bank of India and payable at Ahmedabad.</b>
6.	Payment terms	As per tender payment schedule.
7.	Start and end date for downloading of tender documents form Bank's website	<b>30.04.2019 to 13.05.2019</b> at <a href="http://www.sbi.co.in">www.sbi.co.in</a> under<Link>procurement news.
8.	Last date & time for submission of Technical Bid, EMD, online application fees receipt and required supporting documents for pre-qualification in sealed cover-A and Price Bid in sealed cover-B and both these covers should be placed in a third sealed cover super scribing "Tender for Pre-Qualification of Consultant for replacement of 1 no. lift at SBI, LHO, Ahmedabad".	<b>14.05.2019 by 3.00 PM</b>

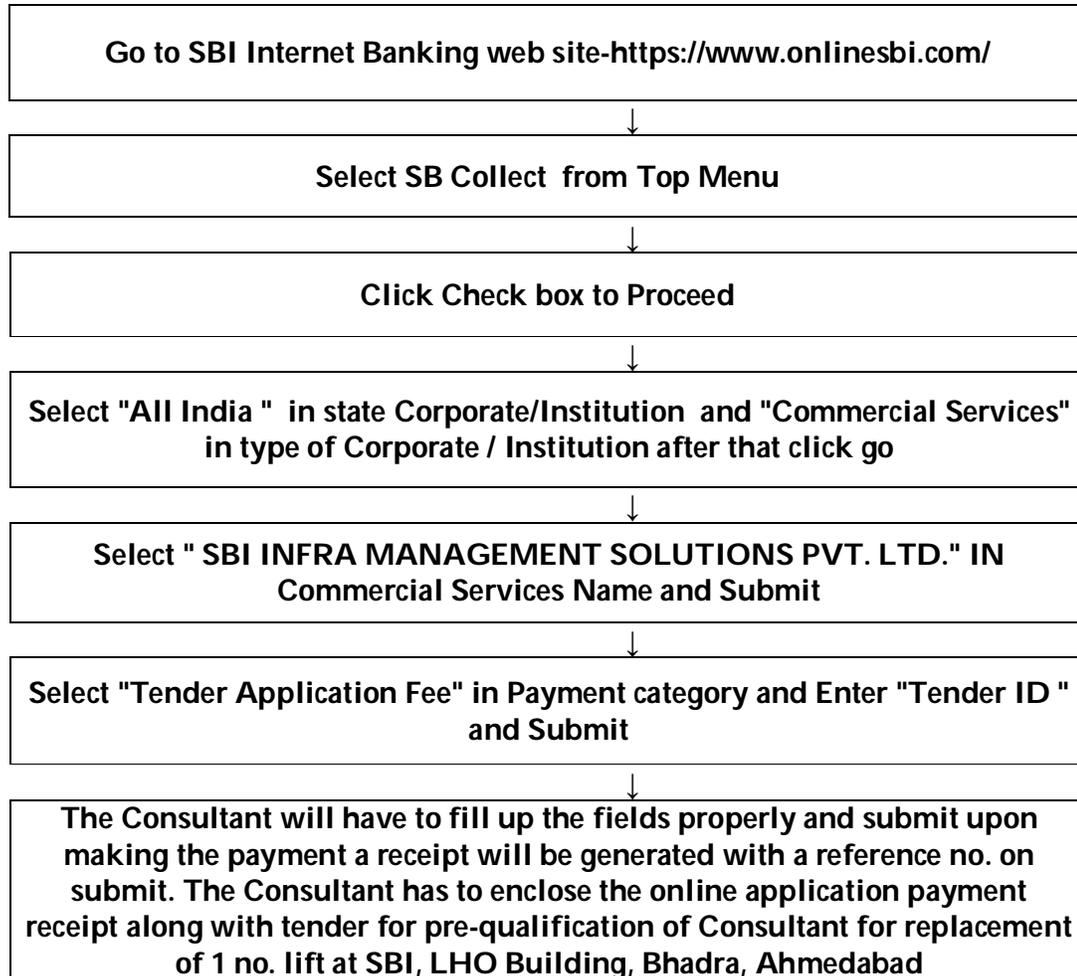


9.	Address at which sealed cover to be submitted	Circle Head & Vice President, SBI Infra Management Solutions Pvt. Ltd. Circle Office, Third Floor, SBI, LHO, Bhadra, Laldarwaja Ahmedabad-380001
10.	Date and time of opening of Technical bid at SBIIMS Circle Office, Ahmedabad.	<b>14.05.2019 at 3:30 PM</b>
11.	Date & time for opening of Price bids of selected consultant.	Date and time for opening of Price Bid shall be informed separately to only those consultants who have qualified as per minimum eligibility criteria mentioned in NIT.
12.	Validity of offer	90 days from the date of approval of rates.

Circle Head & VP (Civil)



## HOW TO MAKE ONLINE APPLICATION FEES





## **2. Form of Tender**

The Circle Head & VP (Civil),  
SBI Infra Management Solutions Pvt. Ltd.,  
SBI LHO Building, 3<sup>rd</sup> Floor,  
Bhadra,  
Ahmedabad

Dear Sir,

**TENDER FOR SELECTION OF CONSULTANT FOR REPLACEMENT OF 1 NO. LIFT  
(UNDER BUY-BACK OF EXISTING OLD LIFT) AT SBI, LHO BUILDING, BHADRA,  
AHMEDABAD.**

1. I/We have read and understood the instructions and the terms and conditions contained in the tender. I/We do hereby declare that the information furnished by us in the bids are correct to the best of my/our knowledge and belief.
2. Having examined the Technical Bid and Price Bid relating to the works specified in the tender hereinafter set out, having visited and examined the site of the works specified in the said tender and having acquired the requisite information relating thereto as affecting the tender, I/We hereby offer to execute the works specified in the said tender within the time specified, at the rates mentioned in the Price Bid and in accordance with all respects with the tender and with services as are provided for, by and in all other respects in accordance with such conditions so far as they may be applicable.
3. Should this tender be accepted, I/We hereby agree to abide by and fulfill the terms and provisions or the said Conditions of Contract annexed hereto so far as they may be.
4. Decision of the Bank in regard to selection of the consultants shall be final. The Bank is not bound to assign any reasons therefor.

All the above conditions are acceptable to me/ us.

Yours faithfully,

Signature of the Applicant

Full address

Contact number and email



### 3. AGREEMENT

This AGREEMENT made at Ahmedabad on this \_\_\_\_\_ day of \_\_\_\_\_ between the SBI, having its Local Head Office at Bhadra, Laldarwaja, Ahmedabad represented by its authorized officer (hereinafter called “Employer” which expression shall, unless repugnant to the context, mean and include its successors and assigns) of the ONE PART and M/s \_\_\_\_\_ having their place of business at \_\_\_\_\_ (hereinafter referred to as “Consultant” which expression shall, unless repugnant to the context, or meaning thereof, mean and include heirs, executors and administrators) of the OTHER PART.

WHERE AS

1. The Employer is desirous of getting executed **Replacement of 1 no. Lift** (under buy-back of existing old lift) **at SBI, LHO Building, Bhadra, Ahmedabad.**
2. The Employer is desirous of appointing Consultant for rendering consultancy services for replacement of lifts and installation of new lifts. AND
3. The Consultant is agreeable to provide consultancy service in relation to replacement of lifts (under buy-back of existing old lift) and installation of new lifts.

NOW THEREFORE THIS AGREEMENT WITNESSETH-

That the Employer hereby appoints the Consultant for replacement of Lifts (under buy-back of existing old lift) at SBI, LHO, Bhadra, Laldarwaja, Ahmedabad, on the following terms and conditions and the Consultant agree for the same :-

#### 1. WORKS

- a. Replacement of lift at office;
- b. Installation of new lift at its LHO building at Ahmedabad;
- c. Consequential electrical work;
- d. Civil works and construction of civil structures which may be required.
- e. Associated works, if any  
(hereinafter referred to as the ‘said works’) more fully detailed in the schedule hereto:

#### 2. CONSULTANT’S SERVICES

The Consultant agree to and shall render the following services in connection with and in regard to the above works ;

- a. Study of building requirements with respect to the work and any specific additional provisions that need to be made.
- b. Study the building traffic including the occupants and visitors.
- c. Prepare and submit sketch designs and drawings as per the Employer’s requirements (including carrying out necessary revisions till the sketch designs are finally approved by the Employer) along with model of the scheme/walkthrough, prepare approximate estimates of cost by cubic measurements, area measurements or otherwise based on the prevailing market rates and submit along with a detailed project report on the scheme so as to enable the Employer to take a decision on the sketch designs.



- d. Prepare at-least three options/choices of design schemes with respect to (i) higher reliability (ii) Lower power consumption (iii) capacity per elevator (iv) Speed (v) Automatic staggering of operation times (vi) Appealing car aesthetics (vii) skipping of floors (viii) Useful life (ix) Total lifecycle cost/total cost of ownership (x) Comprehensive, effective and implementable annual maintenance contract (xi) Implementation cost (xii) Maximum safety (xiv) repair details (xv) layout plans, etc. alongwith the detailed feasibility/ project report on the various options for Employer's specific requirements so as to enable the Employer to take a decision on the selection of design scheme.
- e. Prepare architectural and working drawings, making structural calculations and preparing all structural, mechanical, sanitary, drainage and electrical drawings, specifications, detailed estimates of cost and furnish such other particulars as may be necessary for the preparation of schedule of quantities.
- f. Since building is very old, the consultant also have to prepare as built drawings, if required.
- g. On receipt of approval for the scheme from the Employer, prepare tender documents including terms and conditions, specifications, drawings, schedule of quantities and materials, etc. and work out detailed estimate of cost for the Employer's approval.
- h. Assist the Employer in the empanelment of Contractors including speedy processing of various formalities involved.
- i. Scrutinize the applications for empanelment of the Contractors, forward recommendations along with comparative chart for making a panel of Contractors, to the Employer.
- j. Assist the Employer in inviting tenders from the empanelled contractors as well as opening of the tenders.
- k. Conduct a pre-bid meeting with the prospective bidders.
- l. The Consultant shall scrutinize tenders received and submit their recommendations to the Employer ensuring that all bidders are technically at par and shall scrutinize credentials of the bidders and submit their recommendations for qualifying/ dis-qualifying the bidders.
- m. Submit assessment reports on tenders received from various empanelled contractors with comparative statement and recommendations for selection of contractor for award of the said work.
- n. Prepare contract documents and get them executed by the successful tenderer and supply for the use of the Employer, two copies each of the contract documents including all drawings, specifications and such other further particulars, details and drawings as are necessary for the proper execution of the work.
- o. Scrutinize and approve the working drawings, specifications, check quality of materials and supervise all other works, monitor work progress with vendors and Employer.
- p. Assume full responsibility of the supervision and proper execution of the said works by the contractor.
- q. To ensure the execution of project within set time and cost frames by following approved methods for monitoring viz., PERT/Bar Chart, etc. and assume responsibility for timely completion and ensure proper quality of work through his engineers posted at site.
- r. To ensure quality of works executed by undertaking necessary quality control measures.



- s. To approve samples of various fittings, fixtures and materials to be used on work in consultation with the Employer.
- t. Check measurements of work at site, check contractors' bills, issue periodical certificates for payment so as to enable the Employer to make payments to the contractor.
- u. Certify with tests, if necessary, and as per Employer's standard checklist, the completion of the satisfactory supply, erection and performance of various items of work.
- v. Obtain from the contractor and supply to the Employer a set of 'As-built drawings' pertaining to the said work.
- w. Liaise with Local Bodies, Government, Quasi-Government and other concerned authorities as may be necessary in connection with the said work and get approvals etc, as when needed, for the satisfactory execution of the project.
- x. To issue all instructions specifically and in writing.
- y. To issue virtual completion certificate.
- z. To effect economy and avoid wastage/wasteful expenditure.
- aa. Assist the bank in settling the final bill as well as handing over of the completed work.
- bb. Attend to any other work connected to the said work but not referred to in any of the paras mentioned above.
- cc. Any other services connected with the said works usually and normally rendered by the Architects and not referred to in any of the items mentioned above.

### **3. CONDITIONS OF ENGAGEMENT**

- a. For supervision during execution of works, recording of measurement of work, etc., to ensure proper workmanship, quality and progress of work etc., the Consultant shall periodically/as frequently as necessary visit the work at site.
- b. A qualified and experienced resident engineer is appointed at site by the Consultant, on approval by the Employer and who shall be appointed till the completion of the said work or such other extended time as mutually agreed upon by the parties hereto, shall undertake on day to day basis supervision of the work and other such works as is otherwise required to be carried out by the Consultant as per the terms of this agreement and to such extent as is approved by the Employer at the costs, risk and responsibility of the Consultant as aforesaid.
- c. In cases where the work is examined by any technical audit team or CVC or the Chief Technical Examiner of Government of India, the Consultant will assist Employer in giving suitable replies or take action as may be necessary, to comply with the observations made by these agencies, even three years after the completion of the project.
- d. The Consultant shall render services to the Employer till the completion of the defects liability period as indicated in the agreement executed between the Employer and the contractor.

### **4. TERMINATION OF AGREEMENT**

- a. The agreement may be terminated at any time by either party by giving written notice of two months to the other party by either party. Even after termination of their engagement, the Consultant shall remain liable and be responsible for due certification/approval of any



bills submitted by the contractor in respect of the work executed before termination of the Consultant appointment.

- b. If the Consultant shall close their business or wind up or otherwise become incapacitated from acting as such Consultant, then the Agreement shall stand terminated.
- c. If the Consultant fails to adhere to the time schedule stipulated in the schedule hereto annexed or the extended time which may be granted by the Employer in its sole discretion.
- d. The Agreement shall stand terminated in the event of any violation of clause 11 by the Consultant.
- e. In case of termination under sub-clauses (a) & (b) or (c), (d) the Consultant shall not be entitled to any fee or compensation except the fee payable to them for the work actually done, so far. In such cases, the decisions of the Employer as to what is the work actually done and what is the amount of the fee due to the Consultant on the basis of actual work done shall be final and binding on the Consultant.
- f. In case of the termination under sub-clause (a), (b), (c), or (d) the Employer shall make use of all or any drawings, estimates or other documents, prepared by the Consultant after payment for the services of the Consultant for preparation of the same in full as provided herein.

## **5. SCALE OF CHARGES**

- a. The Employer shall pay to the Consultant as fee for the services to be rendered by the Consultant in relation to the said works, an amount calculated at the rate of \_\_\_\_\_(percent) of the actual cost of this project as per clause 6. The GST (Goods and Services Tax) at the applicable rate will be paid extra by the Employer. Statutory deductions as per the prevailing rules will be made from the payment. .
- b. The Consultant shall be paid the fee referred to above, in a manner laid down in clause 6 detailed below in respect of the preparation of plans, drawings and specifications, calling of tenders, etc., up to the stage of work done by them on the value of works estimated by them and approved by the Employer initially; however, the Employer shall be entitled to adjustments subsequently to secure that the total fee payable to the Consultant does not exceed the aggregate of the percentages referred to in sub-clause (a) above on the value of works actually executed and completed. The Employer, shall, however have the liberty to omit, postpone or not execute any work and the Consultant shall not be entitled to any compensation or damages for such omission, postponement or non-execution of the work,except the fee which have become payable to them for the services actually rendered by them.

## **6. MODE OF PAYMENT**

The Employer shall pay fees to the Consultant in stages as follows:

- a. 10% of the total fee payable after completion and approval of the preliminary drawings/ schemes by the Employer.
- b. 30% of the total fee (less any amounts paid under clause (a) above) payable after completion of all specifications, drawings, estimate and tender documents.



- c. 50% of the total fee (less any amounts paid under clauses (a) and (b) above) payable after tenders are invited and submission of recommendations to the Employer for award of work and execution of contract agreements.
- d. 90% of the total fee (less already paid) shall be paid in installments as the work proceeds and in proportion to the value of the said works as accepted from time to time.
- e. 95% (less already paid) after final completion of the work and settlement of the final bill.
- f. 100% of the total fees (less already paid) shall be released after defects liability period and satisfactory rectification of the defects by the contractors, as pointed out during the defects liability period.

## **7. VISIT TO THE SITE**

The Consultant or their representatives shall visit the site periodically and as frequently as the works require and inspect and supervise the work. Frequency of visits will be decided mutually by the employer and the Consultant. For this, charges shall be payable by the Employer as under:

1. if the headquarters of the consultant are situated at a place other than the project site i.e. Ahmedabad, then out of pocket expenses in connection with visits from the consultant's headquarters to the site of works will be paid on the following basis:
  - a. VISIT OF SENIOR PARTNERS/SENIOR EXECUTIVES OF THE CONSULTANTS:-  
Single first class (2 tier A/C class when actually availed of) railway fare or according to the mode of travel. When return fares are allowed by railways, these shall be availed of, whenever possible, to the benefit of the bank plus incidental charges Rs.1000/- (Rupees One Thousand only) per day also be paid which should take care of lodging, boarding, local conveyance etc.
  - b. IN CASE OF THEIR ARCHITECTURAL/ENGINEERING ASSOCIATES:-  
They shall be paid only return 2nd AC railway fares plus incidental charges of Rs. 500/- (Rupees Five Hundred only) per day which should take care of lodging, boarding, local conveyance etc.

8. Notwithstanding anything contained herein above, it shall always be open to the Employer to exclude from the scope of the services to be rendered by the Consultant under these presents, the supervision and execution part of the work. The scale of fees under such circumstances shall be 70% of the fees payable when supervision & execution are included.

## **9. PENALTY**

Notwithstanding that is mentioned above, if the Employer is put to any loss or suffers any damages ( including cost escalation in the execution of said works) due to the delays in carrying out the obligations under these terms or negligence, indolence or breach of the terms and the conditions herein contained on the part of the Consultant, whether the cause of such damage or loss is immediate or remote, the Consultant shall be liable to not only to forego their fees for the quantum of work thus done but also make good such losses and damages on a written demand made by the Employer and a certificate issued by the Employer as regards to the amount of such loss or damage shall be final and conclusive as between the Employer and the Consultant and shall not be questioned either inside or outside a court, tribunal or arbitration. Such loss or damage, if not reimbursed within the time stipulated by the Employer, shall, without prejudice to the Employer's right to recover the same in accordance with the law, be recovered by the Employer from any sums payable to the Consultant either



under this contract or any other contract made between the Employer and the Consultant for any loss recoverable from the Consultant but shall not be more than 10% of the total fees payable to them under the contract.

Force Majeure: If in the opinion of the Employer, works be delayed by force majeure such as (a) war/hostilities, (b) riots or civil commotion, (c) earthquakes, fire tempest, lightening or other natural/physical disasters etc. , (d) restrictions imposed by the Government which prevents or delays the execution of the order (e) by any other reasons, a suitable extension of time will be given and no extra claim will be paid by the Employer whatsoever on account of delay or idle labor/machinery.

## **10. ARBITRATION**

### **A. Settlement of Disputes and Arbitration:**

Except where otherwise provided in the contract all questions and disputes to the meaning of the specifications, design, drawings and instructions herein before mentioned and as to the quality of workmanship or materials used on the work or as to any other question , claim, right, matter or thing whatsoever in any way arising out of or relating to the contract, designs, drawings specifications, estimates, instructions orders or these conditions or otherwise concerning the work or the execution or failure to execute the same whether arising during the progress of the work or after the cancellation, termination, completion or abandonment thereof shall be dealt with as mentioned hereinafter:

If the contractor considers that he is entitled to any extra payment or compensation in respect of the works over and above the amounts admitted as payable by the Architect or in case the contractor wants to dispute the validity of any deductions or recoveries made or proposed to be made from the contractor raise any dispute, the contractor shall forthwith give notice in writing of his claim, or dispute to The Senior Vice President, SBIIMS, Head Office, Mumbai and endorse a copy of the same to the Architect, within 30 days from the date of disallowance thereof or the date of deduction or recovery. The said notice shall give full particulars of the claim, grounds on which it is based and detailed calculations of the amount claimed and the contractor shall not be entitled to raise any claim nor shall the SBIIMS be in any way liable in respect of any claim by the contractor unless notice of such claim shall have been given by the contractor to the Senior Vice President, SBIIMS, Head Office, Mumbai in the manner and within the time as aforesaid. The Contractor shall be deemed to have waived and extinguished all his rights in respect of any claim not notified to the Senior Vice President, Head Office, Mumbai in writing in the manner and within the time aforesaid.

### **B. Settlement of Disputes and Arbitration:**

The Senior Vice President, Head Office, Mumbai shall give his decision in writing on the claims notified by the receipt of the contractor may within 30 days of the receipt of the decision of the Sr. V.P., Head Office / Submit his claims to the conciliating authority namely the M.D. & C.E.O., SBIIMSPL, Head Office, Mumbai for conciliation along with all details and copies of correspondence exchanged between him and the SBIIMS

If the conciliation proceedings are terminated without settlement of the disputes, the contractor shall, within a period of 30 days of termination thereof shall give a notice to the concerned M.D. & C.E.O. of the SBIIMS for appointment of an arbitrator to adjudicate the



notified claims falling which the claims of the contractor shall be deemed to have been considered absolutely barred and waived.

Except where the decision has become final, binding and conclusive in terms of the contract, all disputes or differences arising out of the notified claims of the contractor as aforesaid and all claims of the SBIIMS shall be referred for adjudication through arbitration by the Sole Arbitrator appointed by the M.D. & C.E.O. and who will be of Deputy General Manager rank. It will also be no objection to any such appointment that the Arbitrator so appointed is a SBIIMS, Officer and that he had to deal with the matters to which the Contract relates in the course of his duties as SBIIMS, Officer. If the arbitrator so appointed is unable or unwilling to act or resigns his appointment or vacates his office due to any reason whatsoever another sole arbitrator shall be appointed in the manner aforesaid by the said M.D. & C.E.O. of the SBIIMS Such person shall be entitled to proceed with the reference from the stage at which it was let by his predecessor.

It is a term of this contract that the party invoking arbitration shall give a list of disputes with amounts claimed in respect of each dispute along with the notice for appointment of arbitrator.

It is also a term of this contract that no person other than a person appointed by such Chief General Manager as aforesaid should act as arbitrator. The conciliation and arbitration shall be conducted in accordance with the provisions of the Arbitration & Conciliation Act 1996 or any or any accordance modification or reenactment thereof and the rules made there under.

It is also a term of the contract that if any fees are payable to the Arbitrator these shall be paid equally by both the parties. However, no fees will be payable to the arbitrator if he is a SBIIMS Officer.

It is also a term of the contract that the Arbitrator shall be deemed to have entered on the reference on the date he issues notice to both the parties calling them to submit their statement of claims and counter statement of claims. The venue of the arbitration shall be such place as may be fixed by the arbitrator in his sole discretion. The fees, if any of the arbitrators shall, if required to be paid before the award is made and published, be paid half and half by each of the parties. The Cost of the reference and of the award (including the fees, if any of the arbitrator) shall be in the discretion of the arbitrator who may direct to any by whom and in what manner, such costs or any part thereof, shall be paid and fix or settle the amount of costs to be so paid.

#### **11. TRANSFER OF INTEREST**

The Consultant shall not assign to transfer their interest in this agreement, without the written consent of the Employer.

#### **12. EXECUTION OF AGREEMENT**

This Agreement shall be executed in duplicate and the Employer shall retain the original and the Consultant shall retain the duplicate.



**13. STAMP DUTY**

The Consultant shall bear the stamp duty on the original and the duplicate of this Agreement.

IN WITNESS WHEREOF, the parties hereto have subscribed their respective hands hereto and on a duplicate hereof on the day and year herein above first mentioned.

Signed and delivered by Shri \_\_\_\_\_

For and on behalf of M/s \_\_\_\_\_

And in the presence of 1) Shri \_\_\_\_\_

2) Shri \_\_\_\_\_

Signed and delivered by Shri \_\_\_\_\_

Its duly authorized official for and on behalf of the  
State Bank of India

And in the presence of 1) Shri \_\_\_\_\_ 2)

Shri \_\_\_\_\_



#### **4. PRE-QUALIFICATION CRITERIA**

**Minimum Eligibility Criteria for pre-qualification of tenderers is as follows:**

The Bidding Firm/Company:-

1. Should have, during the last 07 years, experience in the field of providing consultancy services for lift installation work (Please enclose documentary proof).
2. Should have successfully completed in last 07 Year as on 31.03.2019, in the field of lift installation work for government buildings, Banks/FIs premises, PSUs, reputed private organizations etc.
  - i. Three similar works whose value is not less than Rs. 10.0 Lakhs each **or**
  - ii. Two similar works whose individual value is not less than 12.5 Lakhs each **or**
  - iii. One similar work whose value is not less than Rs. 20.0 Lakhs.

Work/Purchase orders and Completion certificates in respect of completed works issued by the clients should be enclosed and need to be enclosed.

3. Should submit audited balance sheets / P&L account and Income Tax Return certificates for the last 3 financial years as on 31.03.2018.
4. Turn over during last three years as on 31.03.2018 should not be less than Rs.30,000.00 (Please enclose documentary proof)

**Note: Any false and/or inadequate information can result in rejection of the tender.**



## **5. PROFORMA FOR ELECTRONIC PAYMENT**

Details of Bank Account to be furnished by the contractor/service provider for effecting the payment through ECS (e-payment).

Name and address of contractor/service provider with phone nos:

<b>Sr. No.</b>	<b>Details required</b>	<b>Information furnished</b>
1	Name of the account holder (As appearing in the Bank account)	
2	Name of the Bank	
3	Name of the branch	
4	Account number	
5	RTGS/NEFT/IFS code	
6	PAN No.	
7	GST No.	

**Please attach a photocopy of one cancelled check leaf of the above Bank account and the copy of PAN Card.**



**6. BASIC INFORMATION OF THE CONSULTANT**  
**(Please strike-off which is not applicable)**

1	a) Name of the applicant/Firm/ Organization	
	b) Full Postal Address of Firm	
	c) Contact Details (i) Phone No. (ii) Mobile No. (iii) Fax No. (iv) e-mail Id (v) Web-site	
	d) Application fee details Online application fees receipt no. (Please enclose online application fees payment receipt) Date	
2	Year of establishment <b>(Please enclose documentary evidence)</b>	
3	Constitution of Firm <b>(Enclose certified copies of documents as evidence)</b>	Sole proprietorship/ Partnership /Private Ltd. / Public Ltd. / Any other (Please specify)
4	Name of the Proprietor/Partners/Directors of the organization/firm	
5	a) Name/s of authorized signatory with designation	



	b) Bio-data of Partners/Directors ( <b>Enclose separate sheet as</b> )	
6	Mode of Authorization <b>Enclose certified copies of document as evidence.</b>	Resolution / Partnership Deed / Registered Power of Attorney / Proprietor / Any Other ( Please specify)
7	Whether registered with Govt./Semi Govt/Banks/CPWD/Municipal Authorities or any other Public Organization and if so, in which class and since when ? (Enclose certified copies of document as evidence).  Name of Organization Category No. & Date of Registration  Name of Organization Category No. & Date of Registration  Name of Organization Category No. & Date of Registration	YES / NO
8	No. of years of experience in the field and details of work in any other field (Please enclose documentary proof)	
9	Yearly turnover of the organization during last 3 years (year wise) and furnish audited balance sheet and Profit & Loss A/c. (Audited) for the last 3 financial years certified by the auditor. <b>(Please enclose CA Certificate)</b>	2015-16 2016-17 2017-18  Average :
10	<i>Banker's Details</i> (i) <i>Banker's Name</i> (ii) <i>Full Postal Address</i>  (iii) <i>Telephone No.</i> (iv) <i>Account No.</i> (v) <i>Type of Account</i>	
11	PAN No.	
12	<b>GST No.</b>	



13	Whether last three years IT returns filed (Pl. enclose certified copies of the I T return of 2015-16, 2016-17, 2017-18)	
14	Details of major works executed & completed during last 7 years.	
15	Details of major works on hand.	Please fill up enclosed Annexure & enclose copies of LOI /work order / agreement
18	Whether any Civil Suit/litigation arisen in works executed during the last 10 years. If yes, please furnish the name of the project, employer, nature of work, contract value, work order and brief details of litigation. Give name of the Court, place and status of pending litigation.	Attach a separate sheet if required.

(Signature of the authorized person)

Name:

(Mobile No.):

E-mail ID:

Date:



**7. a) Previous Experience**

**List of important works done in last 07 years as on 31.03.2019  
(only works as per the pre qualification criteria mentioned in chapter 4)**

Sr. No.	Name & Location of work	Cost of work	Name of owner	Full address	Name of the contact person from owner's side for whom work was executed	Contact no. of the contact person of the owner (Mandatory)	Email id of the contact person (Mandatory)	Completion period		Whether the work was left incomplete (reasons if any for delay in completion of work) or contract was terminated from either side (give full details)	Any other relevant information
								Stipulated	Actual		
1	2	3	4	5	6	7	8	9	10	11	12

**Note:- The supporting documents like experience certificate, completion certificate shall be enclosed mandatorily.**



**b) Ongoing Projects**

**List of important works on Hand costing Rs.10.0 lakhs and above**

Sr. No.	Name of work	Location of work	Name of owner	Full address	Name of the contact person from owner's side for whom work was executed	Phone no. of the contact person (Mandatory)	Email id of the contact person (Mandatory)	Completion period		Whether the work was left incomplete (reasons if any for delay in completion of work) or contract was terminated from either side (give full details)	Any other relevant information
								Stipulated	Actual		
1	2	3	4	5	6	7	8	9	10	11	12



## 8. Technical Personnel and Experience

Sr. No.	Name	Age	Qualification	Experience handled costing more than Rs.350/- Lakh	Nature of works handled in your organization	Name of the project	Date from which employed	Any other remarks
1	2	3	4	5	6	7	8	9



## 9. Annexure 1

### **AFFIDAVIT ON A NON JUDICIAL STAMP PAPER OF RS.100/-DULY NOTARIZED**

#### **DECLARATION**

I, \_\_\_\_\_ sole proprietor/partner/authorized signatory of M/s. \_\_\_\_\_ sole proprietorship/partnership firm/public/private limited company , having its principal place of business/ registered office at.....(Full Address) do hereby

Solemnly affirm and declare as under:-

That I am the sole proprietor of M/s \_\_\_\_\_

**Or**

That ours is partnership firm having partners as under:-

Full Name of partners.

- (a)
- (b)
- (c)
- (d)

**Or**

That ours is a private limited/public limited company incorporated in terms of the provisions of the Companies Act, 1956/Companies Act, 2013.

(Delete which is not applicable while typing affidavit)

If proprietorship, a registration certificate for the same/if partnership Firm, partnership deed is to be enclosed, if private limited/public limited company, Certificate of incorporation and Memorandum & Articles of association to be submitted. All the partners/ directors should sign the affidavit or the person authorized by all the partners or one of the Directors duly authorized by Board Resolution in case of Company can sign with authority letter from all the partners/or Board Resolution in case of Company is to be enclosed.

2. That I hereby confirm and declare that my/our firm/company M/s..... is not blacklisted/delisted or debarred or on Holiday list with any company of Private/Public Ltd. or Government Company/Govt. deptt. from participating in the tender as on date.



3. I know that to swear a false affidavit is a crime under the law and with such knowledge only I have swear this Affidavit.

(Signature of the Proprietor/ Managing Partner/Director with Seal )

DEPONENT

Verified at ..... on.....that the contents of paras 1 to 5 of this affidavit are

true and correct and no part of this is false and nothing material has been concealed or falsely stated therein.

(Signature of the Proprietor/ Managing Partner/ Director with Seal)

DEPONENT

(Signature & Seal of Notary)



## COVER-B (PRICE BID)



**(PRICE BID-COVER "B")**

**TENDER FOR APPOINTMENT OF CONSULTANT FOR REPLACEMENT OF 1 NO. LIFT (UNDER BUY-BACK OF EXISTING OLD LIFT) AT SBI, LOCAL HEAD OFFICE, BHADRA, AHMEDABAD**

Sr.No.	Description	Estimated cost of work (Rs.)	Quote in % of estimated cost	Remarks
1	Comprehensive Consultancy Services for the proposed work as well as supervision works as per the scope of work mentioned in the Tender	25.0 Lakh		The percentage will be calculated on the actual cost of work done

**Note:**

1. Price Bids shall not contain any conditions whatsoever. Conditional bids shall be rejected out rightly
2. Statutory deductions as per prevailing rules will be deducted from the payment.
3. GST shall be paid extra.

Accepted all Terms & Conditions

AUTHORIZED SIGNATORY

Date:

Place:

SEAL